

Job title: Lead Warehouse System Analyst

Work Location: Tengiz

Work Pattern: 28/28

Personnel Category: Local

- Citizenship of the Republic of Kazakhstan
- Excellent knowledge and required experience with JDE E1 module and Ariba, Excel Advanced, MS Access Advanced, SQL, Power BI, and Data Lake.
- Knowledge of English (advanced level)
- Excellent knowledge of the JDE warehouse module.
- Experience with e-procurement program preferred.
- Understand the principles of operation of the warehousing and purchasing department groups.
- Higher technical education (specialization in the field of information, electrical and communication technologies background are preferable).
- At least 3 years of experience in Materials management

Job Description:

- Contribute to the systematic management of safety, health, environmental, reliability and efficiency to achieve world-class performance which is in support of Operational Excellence strategy Act as Subject matter Expert (SME) in JDE Inventory Module.
- Analyze and recommend solutions for business process based on test results.
- Contact Finance, Procurement, EAM, Internal Control departments, Chevron EBS and work/test on the best resolutions of issues.
- Work with Chevron EBS on enhancing the system capabilities.
- Perform periodic integrity checks on inventory data.
- Check all requests for JDE access in Inventory Module to recommend the proper Combo (security role).
- Write SQL scripts (in Structured Query programming Language) for data modification and control.
- Develop and run customized reports for various groups for inventory data.
- Create and analyze weekly, monthly, quarterly, and annual reports and ensure financial information has been recorded accurately.
- Create databases using ODBC driver (Open Database Connectivity) to run reports.
- Architecting new data structures, database development and repair.
- Provide training to users in JDE Inventory module: material search, purchase order tracking, sales order placement, etc.
- Provide continuous on-the-job training to warehouse personnel in all aspects of materials management business model about systems used